



EPSOM SPEAKERS CLUB

A Guide to being the Ballot Counter

Here is a simple pocket book guide to help you understand the role of Ballot Counter at Epsom Speakers. If you are undertaking this role for the first time, it can feel more daunting without clear instruction. This guide can be used to supplement any advice given by your mentor.

During the meeting

The role of the Ballot counter is to collect up the voting slips after the prepared speeches, the oral evaluations and the topics and sort them out into names. Give the winning names to the President before the end of the meeting for the cup/prize winners of the evening to be announced.

If you need help, ask a fellow club member. Enjoy yourself, have fun and be professional; learn by your mistakes, we've all made them and that is why Toastmasters is such a supportive environment.